

INTERNAL COMPLAINT COMMITTEE-[ICC] – dated:17/01/2018

Minutes of Internal Complaints Committee Meeting

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 17/01/2018 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. N.Sutar.

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. Rabindra Kumar Dalai	CHAIRMAN	
2	Prof. Sunita Mahapatra	CONVENER	
3	Prof. Swarnakanti Samantaray	CO-CONVENER	
4	Ms. Meenakshi Mohanty	MEMBER	
5	Ms. Monalisha Panda	MEMBER	
6	Ms Deepika Swain	MEMBER	
7	Ms Laxmipriya Nayak	MEMBER	
8	Ms. Monalisa Mohanty	MEMBER	
9	Pooja Kumari	MEMBER	
10	Neha Sharma	MEMBER	
11	Rashmirekha Jena	MEMBER	
12	Smruti Prava Rout	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:27/07/2017
- Action taken report on the decisions taken in last meeting dated:27/07/2017
- To ensure harassment free campus.
- Discussion on taking feedback received
- Vote of thanks

Proceedings:

1. The meeting started with the welcome address by the Chairman.
- 2 .Minutes of last meeting dated:27/07/2023 is read over by the convener
After discussion the same are confirmed.
3. Following action taken report prepared by the convener is discussed and accepted



NALANDA INSTITUTE OF TECHNOLOGY (NIT)

(AFFILIATED TO BIJU PATTNAIK UNIVERSITY OF TECHNOLOGY, APPROVED BY A.I.C.T.E. New Delhi
Recognized by Government of Odisha)

Ref. No.NIT/17/2017

Date: 16/11/2023

INTERNAL COMPLAINT COMMITTEE-ICC

NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 17/11/2023 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:27/07/2023
- Action taken report on the decisions taken in last meeting dated:27/07/2023
- To ensure harassment free campus.
- Discussion on taking feedback received
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to: All members of the Committee for information and necessary action.

Action taken report:

Sl.No	Decision taken in last meeting	Action taken
1	It is decided to create awareness programmes among students and staff to prevent ICC complaints	Yes, two such programmes were conducted.
2.	Discussion of the Handbook on Sexual Harassment of Women at Workplace	A presentation given by the convener relating to this issues.

4. Committee members were requested to ensure no any women related issues are taken place inside and outside the campus. The committee members also impacts awareness among the women staff and students regarding the protection of Human Rights, especially women's rights.
5. Members were discussed the women issues related to this academic year. The oral feedback have been received from the students regarding any issues happened inside the college premises and about the committee work.
6. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:

1. Dr. Rabindra Kumar Dahi
2. Sunitasanti Samantaray
3. Monalisha Panda
4. Monalisa Mohanty
5. Neha Sharma
6. Ms Deepika Swain
7. Laxmipriya Nayak
8. Pooja Kumari
9. Mahakshi Mohanty
10. Seerita Mahapatra
11. Rashmirekha Bera
12. Swastika Rout



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(AFFILIATED TO BIJU PATTNAIK UNIVERSITY OF TECHNOLOGY, APPROVED BY A.I.C.T.E. New Delhi
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Letter No.: NIT/26/2023

Date: 24/06/2023

OFFICE ORDER

Internal Complaint Committee

Objective: To listen the internal complains and grievances of students, faculty and staffs in person in order to provide them justice whenever their intuitional rights are being hampered, violated, humiliated and threatened by any internal or external persons/forces.

The ICC Comprises of the following members:

Sl.No	Name of the Committee Member	Profession	Associated with
1	Dr. Rabindra Kumar Dalai	PRINCIPAL	CHAIRMAN <i>R. Dalai</i>
2	Prof. Sunita Mahapatra	TEACHING	CONVENER <i>S. Mahapatra</i>
3	Prof. Swarnakanti Samantaray	TEACHING	CO-CONVENER <i>S. Samantaray</i>
4	Ms. Meenakshi Mohanty	TEACHING	MEMBER <i>M. Mohanty</i>
5	Ms. Monalisha Panda	TEACHING	MEMBER <i>M. Panda</i>
6	Ms Deepika Swain	LIBRARY	MEMBER <i>D. Swain</i>
7	Ms Laxmipriya Nayak	OFFICE EXECUTIVE	MEMBER <i>L. Nayak</i>
8	Ms. Monalisa Mohanty	TEACHING	MEMBER <i>M. Mohanty</i>
9	Pooja Kumari	STUDENT 4 th Year	MEMBER <i>Pooja Kumari</i>
10	Neha Sharma	STUDENT 4 th Year	MEMBER <i>N. Sharma</i>
11	Rashmirekha Jena	STUDENT 3 rd Year	MEMBER <i>R. Jena</i>
12	Smruti Prava Rout	STUDENT 3 rd Year	MEMBER <i>S. Rout</i>

Roles and Responsibilities:

1. To resolve issues pertaining to girls or women sexual harassment.
2. To equip the female students, faculty and staff members with knowledge of their legal rights.
3. To safeguard the rights of female students, faculty and staff members.
4. To provide a platform for listening to complaints and redressal of grievances.
5. To incorporate hygiene habits and ensure a healthy atmosphere in and around the college.
6. To ensure personality along with academic development of students.

Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to:

All members of the Committee for information and necessary action.



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Ref. No. : NIT/65/2023

Date: 26/07/2023

INTERNAL COMPLAINT COMMITTEE-ICC

NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 27/07/2023 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- To frame the recommendations under the complaint lodge under ICC
- Any other matter with permission of chair
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to:

- All members of the Committee for information and necessary action.

INTERNAL COMPLAINT COMMITTEE – Dated:27/07/2023

MINUTES OF THE MEETING

Date: 27/07/2023

Time: 2.30 PM

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 27/07/2023 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. N.H.S.Ray.

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. Rabindra Kumar Dalai	CHAIRMAN	
2	Prof. Sunita Mahapatra	CONVENER	
3	Prof. Swarnakanti Samantaray	CO-CONVENER	
4	Ms. Meenakshi Mohanty	MEMBER	
5	Ms. Monalisha Panda	MEMBER	
6	Ms Deepika Swain	MEMBER	
7	Ms Laxmipriya Nayak	MEMBER	
8	Ms. Monalisa Mohanty	MEMBER	
9	Pooja Kumari	MEMBER	
10	Neha Sharma	MEMBER	
11	Rashmirekha Jena	MEMBER	
12	Smruti Prava Rout	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- To frame the recommendations under the complaint lodge under ICC
- Any other matter with permission of chair
- Vote of thanks

The Convener briefed about the response from the complainant about the apology letter from the respondent.

The Committee took up discussion on the matter and considering the impact of the statement on the complainant, unanimously recommended the following:

- a. Unconditional written apology about the comments made by the respondent to the complainant.
- b. Strict written warning of strict action in case of repeated behavior by the respondent.
- c. There should not be any kind of discrimination against the complainant.

- d. The confidentiality of the complainant should be maintained.
2. The recommendations were forwarded to the Principal for appropriate action and letter was sent to the respondent in this regard.
3. The meeting ended with vote of thanks.

The Committee Convener informed the Respondent, Convener to submit an unconditional written apology about the comments made to the Complainant, Ms. Monalisha Panda.

The Principal took necessary action by giving a strict warning to the Respondent that such behavior should not be repeated.

Action taken Report:




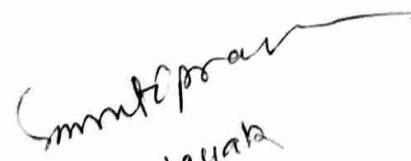

The Committee Convener informed the Respondent, Convener to submit an unconditional written apology about the comments made to the Complainant, Ms. Monalisha Panda.

The Principal took necessary action by giving a strict warning to the Respondent that such behavior should not be repeated.

Sl.No	Decision taken in last meeting	Action taken
1	It is decided to create awareness programmes among students and staff to prevent ICC complaints	Yes, two such programmes were conducted.
2.	Organize workshop/webinar related to sexual harassment of woman/student	Yes, one workshop organized

1. It is decided to create awareness programmes as much as possible to prevent ICC complaints
2. Is it decided to go through the hand book of Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development
3. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:




M. Panda
D. Swain
Pooja Kumari
Neha Sharma

LNayak




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Ref. No.: NIT/71/2022

Date: 27/12/2022

INTERNAL COMPLAINT COMMITTEE-ICC


NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 28/12/2022 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:26/07/2022
- Action taken report on the decisions taken in last meeting dated:26/07/2022
- Any complaints of sexual harassment to be reported and recorded
- Initiatives to ensure safety by taking necessary measures and counseling
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to: All members of the Committee for information and necessary action.

INTERNAL COMPLAINT COMMITTEE-[ICC]-dated:28/12/2022

MINUTES OF THE MEETING

Dated: 28/12/2022

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 28/12/2022 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. R K Dalai

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. N.H.S.Ray	Chairman	
2	Ms. Sunita Mohapatra	Convener	
3	Ms. Swarnakanti Samantaray	Co-Convener	
4	Ms. Sunita Mohapatra	Member	
5	Mrs. Sipra Mohapatra	Member	
6	Ms Deepika Swain	Member	
7	Ms Laxmipriya Nayak	Member	
8	Dr. Sandhya Mishra	Member	
9	Monalisha Pradhan	Member	

AGENDA OF THE MEETING

- Welcome address by chairman
- Action taken report on the decisions taken in last meeting dated:26/07/2022
- Any complaints of sexual harassment to be reported and recorded
- Initiatives to ensure safety by taking necessary measures and counseling
- Vote of thanks

Proceedings:

- The meeting started with the welcome address by the Chairman.
- .Minutes of last meeting dated: 26/07/2022 is read over by the convener After discussion the same are confirmed.
- Following action taken report prepared by the convener is discussed and accepted

ACTION TAKEN REPORT:

Sl.No	Decision taken in last meeting	Action taken
1	To monitor the sexual harassment activities in the institution	Informed all the woman/lady student of the college if any harassment is there immediately inform to ICC Cell Of the college
2.	To organize awareness program	To create awareness among the woman employees it is necessary to place posters /notice defining sexual harassment at prominent places in the college.

- Any complaint should be brought immediately to the notice of Chairman of the committee and suitable necessary safety measures will be ensured.
- Many lady faculties members to be included in anti-ragging squad to make the feel of the students more conducive in the first few months of the academic year.
- The meeting ended with vote of thanks to the chair and members present.

Signature of members present:

[Handwritten signatures and names:]
S. Prabhakar
Samath
D. S. S. S.
Sipra Mohapatra
S. Samanth
M. B. B.
B. B. B.
B. B. B.



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No.: NIT/232/2023

Date: 13/02/2023

OFFICE ORDER

INTERNAL COMPLAINT COMMITTEE-ICC

Objective: To listen the internal complains and grievances of students, faculty and staffs in person in order to provide them justice whenever their intuitional rights are being hampered, violated, humiliated and threatened by any internal or external persons/forces.

The ICC Comprises of the following members:

Sl.No	Name of the Committee Member	Profession	Associated with
1	Dr. NAYAK HIMANSHU SEKHAR RAY	PRINCIPAL	CHAIRMAN
2	Dr. MEENAKSHI MOHANTY	TEACHING	CONVENER
3	Mrs. SUNITA MOHAPATRA	TEACHING	CO-CONVENER
4	Mrs. SIPRA MOHAPATRA	TEACHING	MEMBER
5	Mrs. SMRUTIMAYEE MISHRA	TEACHING	MEMBER
6	Ms. DEEPIKA SWAIN	LIBRARY	MEMBER
7	Ms. LAXMIPRIYA NAYAK	OFFICE EXECUTIVE	MEMBER
8	Mr. NARESH KANUNGO	TEACHING	MEMBER
9	LIPSALINA PANIGRAHI	STUDENT	MEMBER
10	PARBATI TUDU	STUDENT	MEMBER
11	KALYANI KANDI	STUDENT	MEMBER
12	SWATI SWAGATIKA MUDULI	STUDENT	MEMBER

Roles and Responsibilities:

1. To resolve issues pertaining to girls or women sexual harassment.
2. To equip the female students, faculty and staff members with knowledge of their legal rights.
3. To safeguard the rights of female students, faculty and staff members.
4. To provide a platform for listening to complaints and redressal of grievances.
5. To incorporate hygiene habits and ensure a healthy atmosphere in and around the college.
6. To ensure personality along with academic development of students.

Principal

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Copy to: All members of the Committee for information and necessary action.



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Recognized by Government of Odisha)

Ref.No.: NIT/402/2023

Date: 15/02/2023

INTERNAL COMPLAINT COMMITTEE-ICC


NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 17/02/2023 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:29/12/2020
- Action taken report on the decisions taken in last meeting dated:29/12/2020
- To discuss about complaints received.
- To discuss about remedial action taken by the Committee.
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to: All members of the Committee for information and necessary action.

INTERNAL COMPLAINT COMMITTEE –dated:17/02/2023

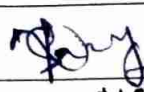
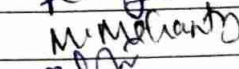
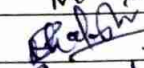
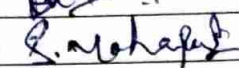
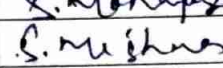
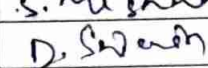
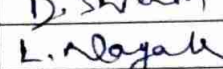
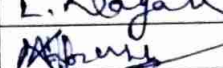
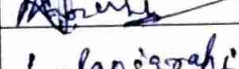
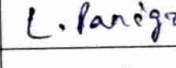
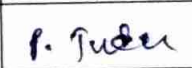
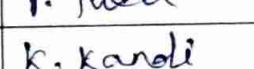
MINUTES OF THE MEETING

Date: 17/02/2023

Time: 2.30 PM

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 17/02/2023 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. NAYAK HIMANSHU SEKHAR RAY

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. NAYAK HIMANSHU SEKHAR RAY	CHAIRMAN	
2	Dr. MEENAKSHI MOHANTY	CONVENER	
3	Mrs. SUNITA MOHAPATRA	CO-CONVENER	
4	Mrs. SIPRA MOHAPATRA	MEMBER	
5	Mrs. SMRUTIMAYEE MISHRA	MEMBER	
6	Ms. DEEPIKA SWAIN	MEMBER	
7	Ms. LAXMIPRIYA NAYAK	MEMBER	
8	Mr. NARESH KANUNGO	MEMBER	
9	LIPSALINA PANIGRAHI	MEMBER	
10	PARBATI TUDU	MEMBER	
11	KALYANI KANDI	MEMBER	
12	SWATI SWAGATIKA MUDULI	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:22/04/2022
- Action taken report on the decisions taken in last meeting dated: 22/04/2022
- To discuss about complaints received.
- To discuss about remedial action taken by the Committee.
- Vote of thanks

Proceedings:

1. The meeting started with the welcome address by the Chairman.
2. Minutes of last meeting dated:22/04/2022 is read over by the convener After discussion the same are confirmed.

3. Following action taken report prepared by the convener is discussed and accepted

Action taken report:

Sl.No	Decision taken in last meeting	Action taken
1	To create awareness among the students about the importance of justice, humanity and dignity at working place	It is decided to create awareness programmes among students and staff to prevent ICC complaints Yes, two such programmes were conducted.
2.	To motivate girls students to join cell	Most of the girl students are join in the cell voluntarily.

4. To discuss the complaints received: Resolved that the ICC has not received any Complaints.
5. To discuss about remedial action taken by the Committee: Since the complaints has not been received. Resolved that no need to take remedial action
6. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:



D. Suman





D. Suman
Kalandi Kundi

Lipsa

Swati Swagatika Kundli

Parbati Tude



NALANDA INSTITUTE OF TECHNOLOGY (NIT)

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Ref. No.: NIT/105/2021

Date: 21/04/2022

INTERNAL COMPLAINT COMMITTEE-ICC


NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 22/04/2022 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:17/11/2021
- Action taken report on the decisions taken in last meeting dated:17/11/2021
- To create awareness among the students about the importance of justice, humanity and dignity at working place.
- To motivate girls students to join cell
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to:

- All Notice Boards for information.
- All members of the Committee for information and necessary action.

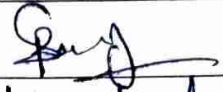
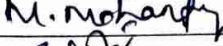
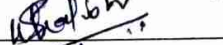
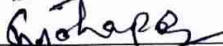
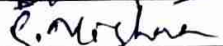
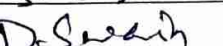
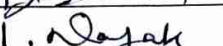
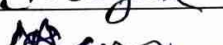
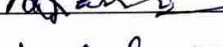
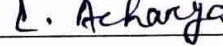

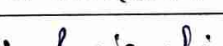
INTERNAL COMPLAINT COMMITTEE-[ICC]-dated: 22/04/2022

Minutes of Internal Complaints Committee Meeting

Dated: 22/04/2022

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 22/04/2022 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. N.H.S Ray

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. NAYAK HIMANSHU SEKHAR RAY	CHAIRMAN	
2	Dr. MEENAKSHI MOHANTY	CONVENER	
3	Mrs. SUNITA MOHAPATRA	CO-CONVENER	
4	Mrs. SIPRA MOHAPATRA	MEMBER	
5	Mrs. SMRUTIMAYEE MISHRA	MEMBER	
6	Ms. DEEPIKA SWAIN	MEMBER	
7	Ms. LAXMIPRIYA NAYAK	MEMBER	
8	Mr. NARESH KANUNGO	MEMBER	
9	LIPSA ACHARYA	MEMBER	
10	LIPSA RANI BEHERA	MEMBER	
11	LIPSALINA PANIGRAHI	MEMBER	
12	PARBATI TUDU	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:17/11/2021
- Action taken report on the decisions taken in last meeting dated:17/11/2021
- To create awareness among the students about the importance of justice, humanity and dignity at working place.
- To motivate girls students to join cell
- Vote of thanks

Proceedings:

1 .The meeting started with the welcome address by the Chairman.

2 .Minutes of last meeting dated:17/11/2021 is read over by the convener After discussion the same are confirmed.



3. Following action taken report prepared by the convener is discussed and accepted


Action taken report:

Sl.No	Decision taken in last meeting	Action taken
1	To discuss about gender-based discrimination	Done the awareness programmes on gender sensitization, gender equity involving all the students and staff of the college.
2.	Review of previous meeting	No such action is available in the last meeting .

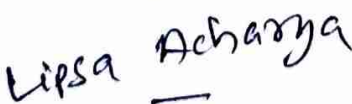
4. It is decided to create awareness programmes as much as possible to prevent ICC complaints. To conduct programs and activities about gender equity and gender sensitization.
5. It is decided that women student representatives be included in the committee so that the girl students will be able to share with fellow students, the measure that are being taken towards sexually harassed students in the college. To develop a proper guidelines and norms for a policy against sexual harassment to the girl student of the college.
6. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:


M. N. Chakraborty

S. Mishra
D. Swain
L. Nayak
S. Kumar


P. Tudy


Deepika


Lipsa Acharya



NALANDA INSTITUTE OF TECHNOLOGY (NIT)
(AFFILIATED TO BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, APPROVED BY A.I.C.T.E. New Delhi)
Recognized by Government of Odisha)

No.: NIT/232/2021

Date: 23/07/2021

OFFICE ORDER

Internal Complaint Committee

Objective: To listen the internal complains and grievances of students, faculty and staffs in person in order to provide them justice whenever their intuitional rights are being hampered, violated, humiliated and threatened by any internal or external persons/forces.

The ICC Comprises of the following members:

Sl.No	Name of the Committee Member	Profession	Associated with
1	Dr. NAYAK HIMANSHU SEKHAR RAY	PRINCIPAL	CHAIRMAN <i>[Signature]</i>
2	Dr. MEENAKSHI MOHANTY	TEACHING	CONVENER <i>[Signature]</i>
3	Mrs. SUNITA MOHAPATRA	TEACHING	CO-CONVENER <i>[Signature]</i>
4	Mrs. SIPRA MOHAPATRA	TEACHING	MEMBER <i>[Signature]</i>
5	Mrs. SMRUTIMAYEE MISHRA	TEACHING	MEMBER <i>[Signature]</i>
6	Ms. DEEPIKA SWAIN	LIBRARY	MEMBER <i>[Signature]</i>
7	Ms. LAXMIPRIYA NAYAK	OFFICE EXECUTIVE	MEMBER <i>[Signature]</i>
8	Mr. NARESH KANUNGO	TEACHING	MEMBER <i>[Signature]</i>
9	LIPSA ACHARYA	STUDENT 4 th Year	MEMBER <i>[Signature]</i>
10	LIPSA RANI BEHERA	STUDENT 4 th Year	MEMBER <i>[Signature]</i>
11	LIPSALINA PANIGRAHI	STUDENT 3 rd Year	MEMBER <i>[Signature]</i>
12	PARBATI TUDU	STUDENT 3 rd Year	MEMBER <i>[Signature]</i>

Roles and Responsibilities:

1. To resolve issues pertaining to girls or women sexual harassment.
2. To equip the female students, faculty and staff members with knowledge of their legal rights.
3. To safeguard the rights of female students, faculty and staff members.
4. To provide a platform for listening to complaints and redressal of grievances.
5. To incorporate hygiene habits and ensure a healthy atmosphere in and around the college.
6. To ensure personality along with academic development of students.

[Signature]
Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to: All members of the Committee for information and necessary action.



NALANDA INSTITUTE OF TECHNOLOGY (NIT)

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Recognized by Government of Odisha)

Ref.No.: NIT/402/2021

Date: 17/11/2021

INTERNAL COMPLAINT COMMITTEE-ICC


NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 17/11/2021 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:29/12/2020
- Action taken report on the decisions taken in last meeting dated:29/12/2020
- To discuss about gender-based discrimination
- Review of previous meeting
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to:

- All members of the Committee for information and necessary action.

INTERNAL COMPLAINT COMMITTEE –dated:17/11/2021


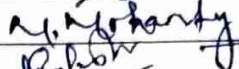
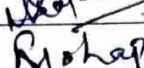
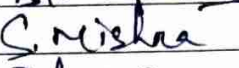
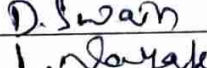
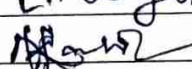
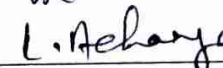
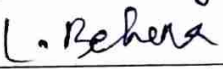
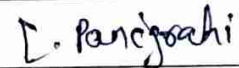
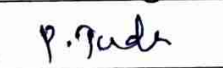
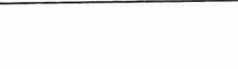

MINUTES OF THE MEETING

Date: 17/11/2021

Time: 2.30 PM

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 17/11/2021 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. N.H.S Ray

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. NAYAK HIMANSHU SEKHAR RAY	CHAIRMAN	
2	Dr. MEENAKSHI MOHANTY	CONVENER	
3	Mrs. SUNITA MOHAPATRA	CO-CONVENER	
4	Mrs. SIPRA MOHAPATRA	MEMBER	
5	Mrs. SMRUTIMAYEE MISHRA	MEMBER	
6	Ms. DEEPIKA SWAIN	MEMBER	
7	Ms. LAXMIPRIYA NAYAK	MEMBER	
8	Mr. NARESH KANUNGO	MEMBER	
9	LIPSA ACHARYA	MEMBER	
10	LIPSA RANI BEHERA	MEMBER	
11	LIPSALINA PANIGRAHI	MEMBER	
12	PARBATI TUDU	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:29/12/2020
- Action taken report on the decisions taken in last meeting dated:29/12/2020
- To discuss about gender-based discrimination
- Review of previous meeting
- Vote of thanks

Proceedings:

1. The meeting started with the welcome address by the Chairman.

2 .Minutes of last meeting dated:29/12/2020 is read over by the convener
After discussion the same are confirmed.

3. Following action taken report prepared by the convener is discussed and accepted

Action taken report:

Sl.No	Decision taken in last meeting	Action taken
1	To arrange awareness programmes	It is decided to create awareness programmes among students and staff to prevent ICC complaints Yes, two such programmes were conducted.
2.	To discuss about the complaints	There is no complaints register come to the committee so No, such case found.

4. The Committee decided to fulfill the directives and guidelines issued by the Supreme Court to create an academic and work environment that is free of sexual harassment or gender-based discrimination. The committee decided to look after the prompt disposal of the grievances of the women employees of the college.
5. The Members reviewed the minutes of previous meetings and necessary actions taken. Instructed to take necessary measures to improve and strengthen the Cell, it is decided that the Cell will bring awareness programmes on gender sensitization, gender equity involving all the students and staff of the college.
6. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:

Mohapatra
Mohapatra
D. Swam
L. Nayak
...

P. Tudm
Lipsa Acharya
L. Anigrahi
Mudaty
Ramipriya Nayak
...



NALANDA INSTITUTE OF TECHNOLOGY (NIT)

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Recognized by Government of Odisha)

Ref. No.: NIT/612/2020

Date: 28/12/2020

INTERNAL COMPLAINT COMMITTEE-ICC


NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 29/12/2020 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:16/07/2020
- Action taken report on the decisions taken in last meeting dated:16/07/2020
- To arrange awareness programmes
- To discuss about the complaints
- Vote of thanks


Convenor


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to:

- All Notice Boards for information.
- All members of the Committee for information and necessary action.

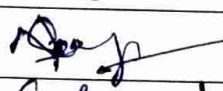
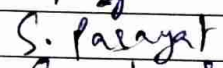
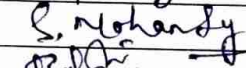
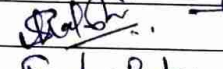
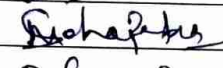
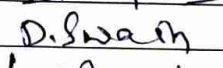
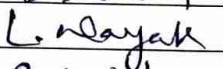
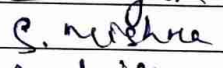
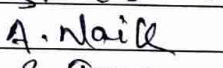
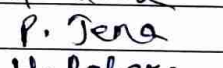
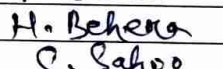
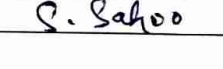
INTERNAL COMPLAINT COMMITTEE-[ICC]-dated:29/12/2020

Minutes of Internal Complaints Committee Meeting

Dated: 29/12/2020

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 29/12/2020 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. N.H.S Ray

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. NAYAK HIMANSHU SEKHAR RAY	CHAIRMAN	
2	Dr. SAGARIKA PASAYAT	CONVENER	
3	Ms. SWAGATIKA MOHANTY	CO-CONVENER	
4	Ms. SUNITA MOIHAPATRA	MEMBER	
5	Mrs. SIPRA MOHAPATRA	MEMBER	
6	Ms DEEPIKA SWAIN	MEMBER	
7	Ms LAXMIPRIYA NAYAK	MEMBER	
8	Dr. SANDHYA MISHRA	MEMBER	
9	ANJALI NAIK	MEMBER	
10	PUJARANI JENA	MEMBER	
11	HARAPRIYA BEHERA	MEMBER	
12	SEEMA SAHOO	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:16/07/2020
- Action taken report on the decisions taken in last meeting dated:16/07/2020
- To arrange awareness programmes
- To discuss about the complaints
- Vote of thanks

Proceedings:

1. The meeting started with the welcome address by the Chairman.
2. Minutes of last meeting dated:16/07/2020 is read over by the convener
After discussion the same are confirmed.
3. Following action taken report prepared by the convener is discussed and accepted

Action taken report:

Sl.No	Decision taken in last meeting	Action taken
1	Report on cases relating Sexual harassment for the academic year 2019-20	No, such case found
2.	Events and programs to be organized	Yes ,two webinar organized

4. The Motto of women cell is not just complaint redressal but upliftment of women and environment affecting women. The committee resolved to arrange awareness programmes, skill development programmes, motivational lectures & personality development programmes.
5. It was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus redressal is nil.
6. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:

H. B. Sin
S. Pasayat
Sushanta
D. Swam
Seema Laha

Harapriya Behera
pujari Tena
Dishra
Anjali Nair



NALANDA INSTITUTE OF TECHNOLOGY (NIT)

(AFFILIATED TO BIJU PATTNAIK UNIVERSITY OF TECHNOLOGY, APPROVED BY A.I.C.T.E. New Delhi)

Recognized by Government of Odisha)

Letter No.: NIT/258/2020

Date: 24/06/2020

OFFICE ORDER

Internal Complaint Committee

Objective: To listen the internal complains and grievances of students, faculty and staffs in person in order to provide them justice whenever their intuitional rights are being hampered, violated, humiliated and threatened by any internal or external persons/forces.

The ICC Comprises of the following members:

Sl.No	Name of the Committee Member	Profession	Associated with
1	Dr. NAYAK HIMANSHU SEKHAR RAY	PRINCIPAL	CHAIRMAN <i>[Signature]</i>
2	Dr. SAGARIKA PASAYAT	TEACHING	CONVENER <i>S. Pasayat</i>
3	Ms. SWAGATIKA MOHANTY	TEACHING	CO-CONVENER <i>S. Mohapatra</i>
4	Ms. SUNITA MOIHAPATRA	TEACHING	MEMBER <i>S. Mohapatra</i>
5	Mrs. SIPRA MOHAPATRA	TEACHING	MEMBER <i>S. Mohapatra</i>
6	Ms DEEPIKA SWAIN	LIBRARY	MEMBER <i>[Signature]</i>
7	Ms LAXMIPRIYA NAYAK	OFFICE EXECUTIVE	MEMBER <i>[Signature]</i>
8	Dr. SANDHYA MISHRA	TEACHING	MEMBER <i>[Signature]</i>
9	ANJALI NAIK	STUDENT 4 th Year	MEMBER <i>[Signature]</i>
10	PUJARANI JENA	STUDENT 4 th Year	MEMBER <i>[Signature]</i>
11	HARAPRIYA BEHERA	STUDENT 3 rd Year	MEMBER <i>[Signature]</i>
12	SEEMA SAHOO	STUDENT 3 rd Year	MEMBER <i>[Signature]</i>

Roles and Responsibilities:

1. To resolve issues pertaining to girls or women sexual harassment.
2. To equip the female students, faculty and staff members with knowledge of their legal rights.
3. To safeguard the rights of female students, faculty and staff members.
4. To provide a platform for listening to complaints and redressal of grievances.
5. To incorporate hygiene habits and ensure a healthy atmosphere in and around the college.
6. To ensure personality along with academic development of students.

[Signature]
Principal

Nalanda Institute of Technology,
Bhubaneswar

Copy to: All members of the Committee for information and necessary action.



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Ref.No.: NIT/356/2020

Date: 16/07/2020

INTERNAL COMPLAINT COMMITTEE-ICC


NOTICE

It is hereby informed to all the members of the "Internal Complaints Committee" of Nalanda Institute of Technologic, Bhubaneswar that the ICC meeting will be held on 16/07/2020 at 02.30PM in the office of the Principal to discuss different issues. You are therefore, requested to kindly make it convenient to attend the meeting without fail.

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:28/12/2019
- Action taken report on the decisions taken in last meeting dated:28/12/2019
- Report on cases relating Sexual harassment for the academic year 2019-20
- Events and programs to be organized
- Vote of thanks


Convener


Principal
Nalanda Institute of Technology,
Bhubaneswar

Copy to:

- All members of the Committee for information and necessary action.

INTERNAL COMPLAINT COMMITTEE –dated:16/07/2020

MINUTES OF THE MEETING

Date: 16/07/2020

Time: 2.30 PM

The meeting of the Internal Complaints Committee of Nalanda Institute of Technology, Bhubaneswar is held on 16/07/2020 by 2.30 PM in the office of the Principal under the chairmanship of chairman Dr. N.H.S Ray

Members Present.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Dr. NAYAK HIMANSHU SEKHAR RAY	CHAIRMAN	
2	Dr. SAGARIKA PASAYAT	CONVENER	
3	Ms. SWAGATIKA MOHANTY	CO-CONVENER	
4	Ms. SUNITA MOIHAPATRA	MEMBER	
5	Mrs. SIPRA MOHAPATRA	MEMBER	
6	Ms DEEPIKA SWAIN	MEMBER	
7	Ms LAXMIPRIYA NAYAK	MEMBER	
8	Dr. SANDHYA MISHRA	MEMBER	
9	ANJALI NAIK	MEMBER	
10	PUJARANI JENA	MEMBER	
11	HARAPRIYA BEHERA	MEMBER	
12	SEEMA SAHOO	MEMBER	

AGENDA OF THE MEETING

- Welcome address by chairman
- Confirmation of minutes of last meeting dated:28/12/2019
- Action taken report on the decisions taken in last meeting dated:28/12/2019
- Report on cases relating Sexual harassment for the academic year 2019-20
- Events and Programs to be organized
- Vote of thanks

Proceedings:

1. The meeting started with the welcome address by the Chairman.

2. Minutes of last meeting dated:28/12/2019 is read over by the convener After discussion the same are confirmed.

3. Following action taken report prepared by the convener is discussed and accepted

Action taken report:

Sl.No	Decision taken in last meeting	Action taken
1	Any complaints of sexual harassment to be reported and recorded	No, such case found
2.	Initiatives to ensure safety by taking necessary measures and counseling	conduct seminar and activities about gender equity and gender sensitization

4. Mrs. SIPRA MOHAPATRA submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year.
5. It was decided to conduct programs and activities about gender equity and gender sensitization.
6. The meeting ended with vote of thanks to the chair and members present.

Signature of members present:

S. Pasayat
B. B. B.
S. Mohapatra
D. B. B.
Swagatika Mohanty
Harapriya Behera
Ajali Nayak
Debasini
Pujarini Sena
Seena Sahoo
Mohapatra